# MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES SANGER/DEL REY CEMETERY DISTRICT September 20, 2023

The Board of Trustees of the Sanger/Del Rey Cemetery District met for its Board Meeting on September 20, 2023 at the Sanger/Del Rey Cemetery District office Boardroom, Sanger, California.

The following were present:

#### Trustees:

Mark Johnson, President Rene Gonzalez, Secretary Rick Bubenik, Treasurer

#### Staff:

Ken Sonksen, General Manager Paul Hernandez, Foreman Teri Lowrey, Administrative Assistant

### Item 1.0 - Call to Order

President Johnson called the meeting together at 1:35 p.m.

#### <u>Item 2.0 – Recognize and Hear from Visitors</u>

None.

# <u>Item 3.0 – Communications/Correspondence</u>

None.

# Item 4.0 - Consent Agenda

4a. Minutes – July 24, 2023.

4b. Meeting schedule.

A motion was made to approve the consent agenda.

**MSC** 

Gonzalez/Bubenik

3 ayes

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#### Item 5.0 - Bills Paid/Deposits Received

The bills paid/deposits received for July and August were presented.

A motion was made to ratify the bills paid/deposits received in July and August.

MSC

Bubenik/Gonzalez

3 ayes

#### <u>Item 6.0 – Conferences/Education Schedule</u>

GM Sonksen gave a verbal report on the upcoming conferences.

# Item 7.0 Reports

a) Cemetery Operations – Information

GM gave verbal reports; 1) Service numbers are slowly returning to Pre-COVID amounts; 2) Update on well for expansion site; 3) Update on columbarium order difficulties with transportation of materials and manufacturer labor issues, and; 4) options for a new employee hire. The Board asked questions and GM Sonksen answered them.

#### b) CSDA/SDRMA Conference – Information

GM Sonksen gave a verbal report. He attended a session on AI (artificial intelligence) and ChatGPT and directed Foreman Hernandez to give a demonstration to the Board of both. Trustees gave verbal reports of their attendance to the conference. Ethics/sexual harassment training also was completed as needed.

# <u>Item 8.0 – Closed Session</u>

None.

# <u>Item 9.0 – Other Business</u>

None.

At 2:20 p.m. on September 20, 2023 the Meeting of the Board of Trustees was adjourned.

NEXT MEETING OF THE BOARD OF TRUSTEES

October 18, 2023 - Regular Meeting, Sanger, CA

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