

# Sanger/Del Rey Cemetery District

Regular Meeting – Board of Trustee’s  
September 20, 2023  
Sanger/Del Rey Cemetery District, 1:30 P.M.  
568 South Rainbow Avenue  
Sanger, CA

## AGENDA

Any Agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion.

<u>AGENDA ITEM</u>	<u>Staff Recommended Action</u>
<b>1. Call to Order</b> – Determination of quorum – President	
<b>2. Recognize and Hear From Visitors</b>	
This portion of the meeting is reserved for persons wishing to address the Board on items within its jurisdiction but not on this Agenda. NOTE: Prior to action by the Board on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes.	
All items on the Consent Agenda are considered to be routine and non-controversial by Cemetery staff and will be approved by one motion if no member of the Board or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.	
<b>3. Communications/Correspondence</b> None.	Information
<b>4. Consent Agenda:</b> The following items will be Approved as one item if they are not excluded from the motion adopting the consent.	<b>Motion to Approve</b> Consent Calendar
<b>(a) Minutes</b> – Review/amend and approve Minutes of the prior meeting – July 24, 2023	<b>Motion to Approve</b> Information
<b>(b) Meeting Schedule</b> – 2023 Review meeting dates	
<b>5. Bills Paid/Deposits Received</b> Review and ratify bills paid/deposits received in July and August.	<b>Motion to Ratify</b>

<u><b>AGENDA ITEM</b></u>	<b>Staff Recommended Action</b>
<b>6. Conference/Education Schedule</b> Review for information	Information

**NEW BUSINESS –**

<b>7. Reports</b>	Information
a) Cemetery Operations	
b) CSDA/SDRMA Conference	Information

**8. CLOSED SESSION -**

**NOTICE TO THE PUBLIC**

As provided in the Ralph M. Brown Act, Government Code., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Board will meet on in closed session are identified appropriately in open sessions as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in closed session will be made in accordance with Government Code.

As needed

**9. OTHER BUSINESS**

Comments:

(a) Public	Information
(b) Staff	Information
(c) Management	Information
(d) Trustee's	Information

**10. ADJOURNMENT –**

**Motion to Approve**

Upon request agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to the District Manager, specifying your disability and the format in which you would like to receive this agenda or future agendas as well.

# Sanger/Del Rey Cemetery District

[2]

Agenda – Supporting Data  
For the meeting of  
September 20, 2023

**SUBJECT:** RECOGNIZE AND HEAR FROM VISITORS

**SUMMARY:**

This is the portion of the meeting that is reserved for persons desiring to address the Board on any matter not otherwise on the agenda and within the oversight jurisdiction of the Board. Speakers shall address all comments to the President and the Board as a body and not to any particular Board Member or member of the staff. Speakers should limit their comments to three (3) minutes.

**BACKGROUND/COMMENTS:**

Public agencies are required by law to provide an opportunity for the public to address the Board of Trustee's on issues of concern whether or not those issues appear on the agenda.

**FINDINGS:**

At the time of posting of this agenda no advance requests to address the Board have been made.

# Sanger/Del Rey Cemetery District

[3]

Agenda – Supporting Data  
For the meeting of  
September 20, 2023

**SUBJECT:** COMMUNICATIONS AND CORRESPONDENCE

**SUMMARY:**

None.

**BACKGROUND/COMMENTS:**

None.

**FINDINGS:**

None.

# Sanger/Del Rey Cemetery District

[4.a]

Agenda – Supporting Data  
For the meeting of  
September 20, 2023

**SUBJECT:** BOARD MINUTES OF July 24, 2023.

**SUMMARY:**

Review and consider approving the draft of the minutes of the July 24, 2023 meeting of the Board of Trustee's.

**BACKGROUND:**

The draft of the minutes of the referenced meeting is included in this agenda.

Management believes that the draft of the proposed Minutes correctly reflects the actions taken by the Board of Trustee's at the referenced meeting.

**OPTIONS:**

1. Approve the minutes, or
2. Make corrections, and then approve the minutes as corrected.

**FINDINGS:**

None

**RECOMMENDED ACTION:**

The Board of Trustee's approve the draft of the minutes of the referenced meeting, as presented or as corrected.

Respectfully Submitted:

---

Ken Sonksen, General Manager

---

# **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES SANGER/DEL REY CEMETERY DISTRICT July 24, 2023**

The Board of Trustees of the Sanger/Del Rey Cemetery District met for its Board Meeting on July 24, 2023 at the Sanger/Del Rey Cemetery District office Boardroom, Sanger, California.

The following were present:

**Trustees:**

Mark Johnson, President  
Rene Gonzalez, Secretary  
Rick Bubenik, Treasurer

**Staff:**

Ken Sonksen, General Manager  
Teri Lowrey, Administrative Assistant

**Consultants:**

Meggin Boranian, District Counsel, Fike & Boranian

**Item 1.0 – Call to Order**

President Johnson called the meeting together at 1:32 p.m.

**Item 2.0 – Recognize and Hear from Visitors**

None.

**Item 3.0 – Communications/Correspondence**

None.

**Item 4.0 – Consent Agenda**

- 4a. Minutes – April 19, 2023 and May 1, 2023.
- 4b. Meeting schedule.

**A motion was made to approve the consent agenda.**

**MSC**

**Bubenik/Gonzalez**

**3 ayes**









**MSC**

**Johnson/Gonzalez**

**3 ayes**

**Item 14.0 – Other Business**

None.

At 3:03 p.m. on July 24, 2023 the Meeting of the Board of Trustees was adjourned.

**Approved:** \_\_\_\_\_  
Date

\_\_\_\_\_  
Rene Gonzalez, Secretary

**NEXT MEETING OF THE BOARD OF TRUSTEES**

**September 20, 21023 – Regular Meeting, Sanger, CA**

# Sanger/Del Rey Cemetery District

[4.b]

Agenda – Supporting Data  
For the meeting of  
September 20, 2023

**SUBJECT:** MEETING SCHEDULE - 2023

**SUMMARY:**

A current schedule of regular meetings for 2023 is on the following page.

**BACKGROUND:**

At the beginning of each year the Board needs to review and approve the meeting schedule for the upcoming year.

**FINDINGS:**

The times shown moves the regular meetings of the Board of Trustees to the third Wednesday and time change to 1:30 p.m.

**RECOMMENDED ACTION:**

Board of Trustee's comment on proposed schedule, make appropriate adjustments, and approve meeting schedule for 2023.

Respectfully Submitted

---

Ken Sonksen, General Manager

**Schedule of 2023  
Sanger/Del Rey Cemetery District  
Regular Meetings**

~~February 15<sup>th</sup> Regular Meeting District Office~~

~~March 15<sup>th</sup> Regular Meeting District Office  
(GM Evaluation Initiation)~~

~~April 19<sup>th</sup> Regular Meeting District Office  
(GM Evaluation)~~

~~May 17<sup>th</sup> Regular Meeting District Office  
(District Goal Development)~~

~~June 21<sup>st</sup> Tentative Meeting District Office~~

~~July 24<sup>th</sup> Regular Meeting District Office  
(Final Budget Meeting)~~

~~September 20<sup>th</sup> Regular Meeting District Office~~

October 18<sup>th</sup> Regular Meeting District Office

November 15<sup>th</sup> Regular Meeting District Office

# Sanger/Del Rey Cemetery District

[5]

Agenda – Supporting Data  
For the meeting of  
September 20, 2023

**SUBJECT:** BILLS PAID/DEPOSITS RECEIVED

**SUMMARY:**

Request for Board review and ratification of bills paid and deposits received during July & August 2023.

**BACKGROUND:**

Attached is a list of the bills paid and receipts received during the months listed above.

**FINDINGS:**

The attached list of bills was paid in accordance with established District policy. The payments were made from the General checking account at Fresno County Auditors office and the petty checking account at WestAmerica Bank in Sanger. The deposits were also made at WestAmerica Bank in Sanger. At the request of the Board the sales breakdown of the deposits has been condensed to allow easier viewing.

**RECOMMENDED ACTION:**

The Board of Trustee's:

1. Review the attached listings.
2. Ask about any items that need clarification.
3. Ratify payment of the bills and deposits, as attached hereto.

Respectfully Submitted

---

Teri Lowrey, Secretary/Bookkeeper

July 2023  
Cash Received

Bank	Deposit	Receipts	Cash	Date	Received From	Deceased	Total
Deposit	Date						Cash
		988333	\$ 1,415.00	30-Jun	Raymond & Gloria Rodriguez	(1)Grave 106-8-9	\$ 1,415.00
		988334	\$ 1,908.93	5-Jul	Nick & Anita Lopez	Inurn Juanita Reyna	\$ 1,908.93
		988335	\$ 395.00	6-Jul	Marina Morales	Pablo Beas (1)	\$ 395.00
		988336	\$ 1,415.00	6-Jul	Juan & Martha Lomeli	(1)Grave 120-10-7	\$ 1,415.00
		988337	\$ 1,415.00	6-Jul	John & Bonnie Garland	(1)Grave 126-3-1	\$ 1,415.00
		988338	\$ 370.00	6-Jul	Steven J. Maglio	Frank J. Maglio (0)	\$ 370.00
		988339	\$ 420.00	6-Jul	Angel Dominguez	Dominguez Setting	\$ 420.00
		988340	\$ 360.00	6-Jul	Lydia Esquivel	Sylvia Esquivel (0)	\$ 360.00
\$ 7,698.93	7-Jul						\$ -
		988341	\$ 445.00	7-Jul	Solar Clean	Lawson (2)	\$ 445.00
		988342	\$ 4,748.89	10-Jul	M. Crestina Lopez	Inter Maria Guadalupe Lopez	\$ 4,748.89
		988343	\$ 2,821.69	10-Jul	Frances Guerra	Inter Frank Guerra	\$ 2,821.69
		988344	\$ 3,650.55	10-Jul	Stephanie Gomez	Inter David Gomez	\$ 3,650.55
		988345	\$ 1,183.93	10-Jul	Rachel Carrillo	Inurn Martin Delgado	\$ 1,183.93
		988346	\$ 420.00	11-Jul	Amy Ochoa	Ovidio Ochoa Dbl (0)	\$ 420.00
		988347	\$ 1,415.00	12-Jul	Maria Lunar	(1)Grave 125-12-1	\$ 1,415.00
		988348	\$ 480.00	12-Jul	Lola Henry	Henry Dbl (2)	\$ 480.00
		988349	\$ 3,640.00	12-Jul	Mallela Canales	Partial Pymt Inter Edgar Canelas	\$ 3,640.00
		988350	\$ 2,081.69	13-Jul	Surinder Pal	Inurn Billie June Richardson	\$ 2,081.69
		988351	\$ 1,608.93	13-Jul	Salser/Dillard	Inurn Mildred Carmon	\$ 1,608.93
\$ 22,495.68	14-Jul						\$ -
		988352	\$ 1,138.89	14-Jul	Mallela Canales	Final Inter Edgar Canales	\$ 1,138.89
		988353	\$ 1,608.93	14-Jul	Hazel Griffith	Inurn Everett Griffith	\$ 1,608.93
		988354	\$ 2,491.69	14-Jul	David D. Brown	Inter Mattie L. Brown	\$ 2,491.69
		988355	\$ 2,268.93	14-Jul	Fred Heintz	Inurn Roberta Jean Covert (0)Setting	\$ 2,268.93
		988354	\$ 2,491.69	14-Jul	Rene Gonzalez	Inter Delores Gonzales	\$ 2,491.69
		988357	\$ 1,415.00	17-Jul	Domingo & Erlinda Valdez	(1)Grave 113-4-10	\$ 1,415.00
		988358	\$ 395.00	17-Jul	David Peinado	David Penaido Jr. (2)	\$ 395.00
		988359	\$ 490.00	17-Jul	Sherry Garcia	Arthur Garcia Dbl (2)	\$ 490.00
		988360	\$ 1,415.00	17-Jul	Timoeo Lunar	(1)Grave 125-12-6	\$ 1,415.00
		988361	\$ 430.00	18-Jul	Richard Morales	Raquel Kennedy (2)	\$ 430.00
		988362	\$ 430.00	19-Jul	Rosaura Miramontes	Maria Borbon (2)	\$ 430.00
		988363	\$ 2,830.00	19-Jul	Ronald & Patricia Billet	(2)Graves 120-5-9 & 11	\$ 2,830.00
		988364	\$ 2,830.00	20-Jul	Maria Robles	(2)Graves 125-11-4 & 6	\$ 2,830.00
		988365	\$ 360.00	20-Jul	RoseMary Anderson	Garth Anderson (0)	\$ 360.00
		988366	\$ 490.00	20-Jul	Gilbert Romo Jr.	Gilbert Romo (2)	\$ 490.00
		988367	\$ 1,020.00	21-Jul	Young Survivors Trust	Kam Yee Young Niche	\$ 1,020.00
		988368	\$ 11,572.18	21-Jul	Farm EX	2023-24 Lease	\$ 11,572.18
\$ 33,677.31	21-Jul						\$ -
		988369	\$ 420.00	24-Jul	Maragoni Spouse Trust	Maragoni (0)	\$ 420.00

July 2023  
Cash Received

Bank Deposit	Deposit Date	Receipts	Cash	Date	Received From	Deceased	Total Cash
		988370	\$ 405.00	24-Jul	Arcadio Castro	Simon Castro (1)	\$ 405.00
		988371	\$ 455.00	25-Jul	Anita Gutierrez	Jose I. Gutierrez (1) Dbl	\$ 455.00
		988372	\$ 2,080.00	26-Jul	Marisol Vasquez	Partial Pymt Niche Mario Vasquez	\$ 2,080.00
\$ 3,360.00	26-Jul						\$ -
		988373	\$ 420.00	28-Jul	George Santos	Santos (2) dbl	\$ 420.00
		988374	\$ 480.00	28-Jul	Gary Deaver	Deaver (2) dbl	\$ 480.00
		988375					\$ -
		988376	\$ 440.00	26-Jul	Charley Rep Payee	Charley (2)	\$ 440.00
\$ 3,421.69	28-Jul	988377	\$ 2,081.69	27-Jul	Patricia Ortez	Inter Frank Montion	\$ 2,081.69
			\$ 70,653.61				\$ 70,653.61

August 2023  
Cash Received

Bank	Deposit	Receipts	Cash	Date	Received From	Deceased	Total
Deposit	Date						Cash
		988375	\$ 600.00	7--26	Victoria M. Falcon Alonzo	Partial Pymt117-5-11	\$ 600.00
		988378	\$ 430.00	31-Jul	Angelica Carrillo	Vargas (2)	\$ 430.00
		988379	\$ 4,245.00	31-Jul	Norbert & Rosemary Carrillo	(3)Graves 120-3-5, 7 & 9	\$ 4,245.00
		988380	\$ 2,205.55	1-Aug	Gloria Morales	Inter Alfredo Morales	\$ 2,205.55
		988381	\$ 815.00	1-Aug	Victoria M. Falcon Alonzo	Final Pymt 117-5-11	\$ 815.00
\$ 8,295.55	4-Aug						\$ -
		988382	\$ 1,450.00	4-Aug	Linda Moreno	(1)Grave 125-2-4	\$ 1,450.00
		988383	\$ 190.00	4-Aug	Fernando Quezada	Final Quezada	\$ 190.00
		988384	\$ 1,090.00	7-Aug	Stephanie Gomez	Memorial Bench	\$ 1,090.00
		988385	\$ 1,820.00	7-Aug	Dirk Charley	(1)Grave 47C-4-2	\$ 1,820.00
		988386	\$ 2,569.44	7-Aug	Virginia Lenz	Inurnment Walter & Charlene Shafeer	\$ 2,569.44
		988387	\$ 360.00	7-Aug	Melinda Grijalva	Joseph A. Rodriguez (0)	\$ 360.00
		988388	\$ 410.00	7-Aug	Bruce Chester	Bruce & Pamela Chester (0)	\$ 410.00
		988389	\$ 380.00	7-Aug	Mallela Canales	Edgar Canales (0)	\$ 380.00
		988390	\$ 200.00	7-Aug	Marisel Vasquez	Final Niche Mario Vasquez	\$ 200.00
		988391	\$ 1,450.00	10-Aug	Leticia Martinez	(1)Grave 120-7-10	\$ 1,450.00
		988392	\$ 2,900.00	10-Aug	Felix & Hope Alvarado	(2)Graves 126-8-2 & 4	\$ 2,900.00
		988393	\$ 1,450.00	10-Aug	Nicolasa Lara Norblett	(1)Grave 120-7-12	\$ 1,450.00
\$ 14,269.44	11-Aug						\$ -
		988394	\$ 1,356.69	14-Aug	Diana Rogers	Inurn Calvin Rogers	\$ 1,356.69
		988395	\$ 909.72	14-Aug	Tony Mireles	Inurn Alfred Mirelas	\$ 909.72
		988396	\$ 1,341.76	14-Aug	Cindy Rodriguez	Partial Pymt Inter Brian Karle	\$ 1,341.76
		988397	\$ 1,341.76	14-Aug	Clarisa Shoffner	Partial Pymt Inter Brian Karle	\$ 1,341.76
		988398	\$ 1,450.00	14-Aug	Robert & Marla Cantu	(1)Grave 125-14-8	\$ 1,450.00
		988399	\$ 1,200.00	14-Aug	Leticia Martinez	Partial Pymt Inter Joe L. Lara	\$ 1,200.00
		988400	\$ 1,450.00	14-Aug	Phyllis Sanchez	(1)Grave 124-5-5	\$ 1,450.00
		283001	\$ 2,278.34	15-Aug	Jesus Villanueva II	Intre Jesus Villanueva	\$ 2,278.34
		283002	\$ 2,278.34	16-Aug	Claudia Rodriguez	Inter Consuelo Rodriguez	\$ 2,278.34
		283003			Void		\$ -
		283004	\$ 1,078.34	16-Aug	Leticia Martinez	Final Pymt Inter Joe L. Lara	\$ 1,078.34
		283005	\$ 410.00	16-Aug	Mandy Martinez	Jessie Martinez (1)	\$ 410.00
		283006	\$ 435.00	16-Aug	Abraham Cantu	Elisa Cantu Dbl (0)	\$ 435.00
		283007	\$ 440.00	17-Aug	Matthew Perez	Jessie D. Perez (2)	\$ 440.00
		283008	\$ 450.00	17-Aug	Gloria Gallardo	Gumar Gallardo (2)	\$ 450.00
		283009			Void		\$ -
		283010	\$ 370.00	17-Aug	Denise Marie Cantu	Andrew Garcia (0)	\$ 370.00
		283011	\$ 3,758.34	17-Aug	Teresa Calderon	Inter Diana Calderon	\$ 3,758.34
\$ 20,548.29	18-Aug						\$ -
		283012	\$ 1,341.75	18-Aug	Matthew Karle	Final for Inter Brian Karle	\$ 1,341.75
		283013	\$ 435.00	18-Aug	Maria Alvarado	Felipe Martinez Dbl (0)	\$ 435.00



August 2023  
Cash Received

Bank	Deposit	Receipts	Cash	Date	Received From	Deceased	Total
Deposit	Date						Cash
		283014	\$ 2,308.34	21-Aug	Richard T. Garza	Inter Concepcion Torres Garza	\$ 2,308.34
		283015	\$ 2,575.27	22-Aug	Patricia Billat	Inter Ronald Billat	\$ 2,575.27
		283016	\$ 3,650.55	23-Aug	Rodriguez Family	Inter Arlene Rodriguez	\$ 3,650.55
		283017	\$ 505.00	23-Aug	Andy Casado	Casado (2)	\$ 505.00
		283018	\$ 1,934.72	24-Aug	Monica Esqueda	Inurn Frank J. Serrona III	\$ 1,934.72
		283019	\$ 450.00	24-Aug	Marla Nelson	Cantrell (2)	\$ 450.00
\$ 13,200.63	25-Aug						\$ -
							\$ -
			\$ 56,313.91				\$ 56,313.91

## JULY 2023 EXPENSES

Check Amount	Check No.	Date	Payee	Detail	Purpose
\$ 41.75	302836	12-Jul	R G Equipment		Grounds Maintenance
\$ 654.85	302837	12-Jul	Aramark		Uniforms
\$ 87.18	302838	12-Jul	Beer Monuments		(2)Zincs
\$ 758.95	302839	12-Jul	Nelson's Ace Hardware		Cement
\$ 535.60	302840	12-Jul	Central State, Inc.		Memorial Day Toliet Rentals
\$ 10.00	302841	12-Jul	DMV Renewal		BixTx Trailer
\$ 70,614.67	302842	12-Jul	Special Dist. Risk Mgmt	\$ 15,057.99	Health Insurance
				\$ 40,048.33	2023/24 Property/Liability
				\$ 15,508.35	2023/24 Workers Comp
\$ 130.47	302843	12-Jul	vPhones.com		Telephone
\$ 2,365.60	302844	12-Jul	Paul Hernandez		Payroll
\$ 446.34	302845	12-Jul	Teri Lowrey		Payroll
\$ 1,127.11	302846	12-Jul	Ken Sonksen		Payroll
\$ 250.00	302847	12-Jul	Ken Sonksen		Auto
\$ 2,137.09	302848	12-Jul	Domingo Ruiz		Payroll
\$ 2,240.45	302849	12-Jul	Eddie Nash		Payroll
\$ 2,356.91	302850	12-Jul	Michael Ihara		Payroll
\$ 10,838.56	302851	12-Jul	Sanger/Del Rey Cemetery	\$ 1,386.71	Employee FICA PP End 7-8-23
				\$ 1,386.71	Employer FICA PP End 7-8-23
				\$ 1,844.00	Employee FWH PP End 7-8-23
				\$ 2,500.00	CalPERS PP End 7-8-23
				\$ 557.00	Employees SWH PP End 7-8-23
				\$ 163.14	Employees SDI PP End 7-8-23
				\$ 3,000.00	Petty Checking
\$ 3,105.00	302852	12-Jul	Noble Credit Union		Employees Credit Union PP End 7-8-23
\$ 225.00	302853	12-Jul	Tibor Protection		Gates
\$ 627.74	302854	12-Jul	Ewing Irrigation		Sprinklers
\$ 149.55	302855	12-Jul	Verizon Wireless		Cellular/Internet
\$ 78.27	302856	12-Jul	Napa Auto Parts		Grounds Maintenance
\$ 1,173.34	302857	12-Jul	CitiCards	\$ 126.00	Postage
				\$ 43.04	Grounds Maintenance
				\$ 893.88	Sand
				\$ 110.42	First Aid

## JULY 2023 EXPENSES

Check Amount	Check No.	Date	Payee	Detail	Purpose
\$ 292.12	302858	26-Jul	W J Heinrichs, Inc.		Grounds Maintenance
\$ 409.81	302859	26-Jul	Red Wing Shoes		Work Boots - Ihara/Ruiz
\$ 1,171.22	302860	26-Jul	Miramonte Sanitation		Garbage
\$ 225.00	302861	26-Jul	Meggin Boranian		Legal
\$ 4,988.00	302862	26-Jul	Christy Vault Co., Inc.	\$ 2,586.00	Garden Crypts
				\$ 1,880.00	Vault
				\$ 252.00	Freight
\$ 219.96	302863	26-Jul	Cintas		First Aid Refill
\$ 69.99	302864	26-Jul	Unwired Broadband, LLC		Internet
\$ 3,534.08	302865	26-Jul	P G & E		Utilities
\$ 1,518.00	302866	26-Jul	Turner Security Systems, Inc.		Installation/Fees Sercurity Shop/Office
\$ 1,807.56	302867	26-Jul	Paul Hernandez		Payroll
\$ 446.34	302868	26-Jul	Teri Lowrey		Payroll
\$ 1,127.11	302869	26-Jul	Ken Sonksen		Payroll
\$ 250.00	302870	26-Jul	Ken Sonksen		Auto
\$ 1,807.38	302871	26-Jul	Domingo Ruiz		Payroll
\$ 1,772.16	302872	26-Jul	Eddie Nash		Payroll
\$ 2,006.08	302873	26-Jul	Michael Ihara		Payroll
\$ 3,105.00	302874	26-Jul	Noble Credit Union		Employees Credit Union PP End 7-22-23
\$ 225.00	302875	26-Jul	Tibor Protection		Gates
\$ 33,614.27	302876	26-Jul	Sanger/Del Rey Cemetery	\$ 1,241.02	Employees FICA PP End 7-22-23
				\$ 1,241.02	Employers FICA PP End 7-22-23
				\$ 1,815.00	Employees FWH PP End 7-22-23
				\$ 23,620.00	CalPERS Annual Unfunded Liability
				\$ 146.00	Employees SDI PP End 7-22-23
				\$ 551.23	Employees SWH PP End 7-22-23
				\$ 2,500.00	Petty Checking
\$ 14,866.09	302877	28-Jul	R G Equipment		Walker Mower
\$ 173,409.60					

## AUGUST 2023 EXPENSES

Check Amount	Check No.	Date	Payee	Detail	Purpose
\$ 1,376.46	302878	9-Aug	Kings River Casting, Inc.		Replacement/Slats/Centers
\$ 1,616.38	302879	9-Aug	Silvas Oil Co., Inc.		Gasoline/Diesel
\$ 225.00	302880	9-Aug	Tibor Protection		Gates
\$ 2,137.01	302881	9-Aug	Paul Hernandez		Payroll
\$ 426.69	302882	9-Aug	Teri Lowrey		Payroll
\$ 1,119.50	302883	9-Aug	Ken Sonksen		Payroll
\$ 250.00	302884	9-Aug	Ken Sonksen		Auto
\$ 2,015.21	302885	9-Aug	Domingo Ruiz		Payroll
\$ 2,050.82	302886	9-Aug	Eddie Nash		Payroll
\$ 2,299.25	302887	9-Aug	Michael Ihara		Payroll
\$ 3,500.00	304489	9-Aug	Noble Credit Union		Employees Credit Union PP End 8-6-23
\$ 12,418.11	304490	9-Aug	Sanger/Del Rey Cemetery	\$ 1,482.68	Employees FICA PP End 8-6-23
				\$ 1,482.68	Employers FICA PP End 8-6-23
				\$ 2,876.00	Employees FWH PP End 8-6-23
				\$ 2,500.00	Cal PERS PP End 8-6-23
				\$ 174.43	Employees SDI PP End 8-6-23
				\$ 902.32	Employees SWH PP End 8-6-23
				\$ 3,000.00	Petty Checking
\$ 826.83	304491	9-Aug	Aramark		Uniforms
\$ 2,816.89	304492	9-Aug	P G & E		Utilities
\$ 540.21	304493	9-Aug	Home Depot Credit		(2)Weed Eaters
\$ 875.52	304494	9-Aug	Miramonte Sanitation		Garbage
\$ 129.92	304495	9-Aug	Academy Hardware		Grounds Maintenance
\$ 319.00	304496	9-Aug	Micro Dynamics Group LLC		(2) Months Email Service
\$ 188.66	304497	9-Aug	Verizon Wireless		Cellular
\$ 8,625.63	304498	9-Aug	CitiCards	\$ 1,014.64	Grounds Maintenance
				\$ 150.00	Gasoline
				\$ 4,386.00	Ice Maker
				\$ 3,075.00	Conference
\$ 5,285.31	304499	9-Aug	Ewing Irrigation		Speinklers/Baseline
\$ 225.00	304500	23-Aug	Tibor Protection		Gates
\$ 130.47	304501	23-Aug	vPhones		Telephone
\$ 1,376.46	304502	23-Aug	Kings River Casting, Inc.		4 Benches/Replacement Slats

## AUGUST 2023 EXPENSES

Check Amount	Check No.	Date	Payee	Detail	Purpose
\$ 575.00	304503	23-Aug	Suzanne M. Linder		Buy Back 49A-1-9 Bought 1/16/79
\$ 4,265.50	304504	23-Aug	P G & E		Utilities
\$ 694.77	304505	23-Aug	Pioneer Eq. Co.		Grounds Maintenance
\$ 216.96	304506	23-Aug	Cintas		First Aid Supplies
\$ 130.48	304507	23-Aug	Jorgensen Co.		Grounds Maintenance
\$ 1,913.32	304508	23-Aug	Paul Hernandez		Payroll
\$ 411.45	304509	23-Aug	Teri Lowrey		Payroll
\$ 1,228.24	304510	23-Aug	Ken Sonksen		Payroll
\$ 250.00	304511	23-Aug	Ken Sonksen		Auto
\$ 1,827.18	304512	23-Aug	Eddie Nash		Payroll
\$ 1,789.50	304513	23-Aug	Domingo Ruiz		Payroll
\$ 2,068.38	304514	23-Aug	Michael Ihara		Payroll
\$ 3,320.00	304515	23-Aug	Noble Credit Union		Employees Credit Union PP End 8-19-23
\$ 11,964.64	304516	23-Aug	Sanger/Del Rey Cemetery	\$ 1,309.15	Employees FICA PP End 8-19-23
				\$ 1,309.15	Employers FICA PP End 8-19-23
				\$ 2,039.00	Employees FWH PP End 8-19-23
				\$ 2,800.00	CalPERS PP End 8-19-23
				\$ 154.02	Employees SDI PP End 8-19-23
				\$ 655.32	Employees SWH PP End 8-19-23
				\$ 1,198.00	July Sales Tax Est
				\$ 2,500.00	Petty Checking
\$ 81,429.75					

# Sanger/Del Rey Cemetery District

[6]

Agenda – Supporting Data  
For the meeting of  
September 20, 2023

**SUBJECT:** CONFERENCE/EDUCATION SCHEDULE

**SUMMARY:**

Information related to upcoming conferences, seminars and educational opportunities.

**BACKGROUND:**

In order to notify Trustee’s of up-coming events, below is a listing of California Association of Public Cemeteries (CAPC), California Special Districts Association (CSDA), Special District Risk Management Authority (SDRMA), and California Special Districts Workers Compensation Authority (SDWCA) annual conferences, quarterly meetings, legislative day and safety claims workshops.

The practice has been those Trustee’s interested in attending specific conferences or events, the Board approved their attendance at the Board meeting prior to the session.

Upcoming conferences/educational opportunities include:

Annual Meetings	<del>CSDA/SDRMA</del>	<del>Aug. 28 - 31</del>	<del>Monterey</del>
	<del>CAPC</del>	<del>March 23-25</del>	<del>Seaside</del>
Education Day	CAPC	Oct. 6 - 7	Sacramento
Legislative Days	<del>CSDA</del>	<del>May 16 - 17</del>	<del>Sacramento</del>

**FINDINGS:**

Since there are several upcoming conferences/educational opportunities, this items is being presented for informational purposes

**RECOMMENDED ACTION:**

No action required at this time.

Respectfully Submitted

---

Ken Sonksen, General Manager

# Sanger/Del Rey Cemetery District

[7]

Agenda – Supporting Data  
For the meeting of  
September 20, 2023

## **SUBJECT: REPORTS**

### **SUMMARY:**

This item provides time for reports by the General Manager and Board Consultants.

### **BACKGROUND:**

During the Board meeting, various reports are provided by the General Manager and Board Consultants. This item allows those individuals to provide a summary report as necessary.

### **FINDINGS:**

- A) *Cemetery Operations – Information*  
Update on cemetery operations.  
(General Manager)
  
- B) *CSDA/SDRMA Conference – Information*  
CSDA/SDRMA Conference Attendee Verbal Reports.  
(General Manager/Trustees)

### **RECOMMENDED ACTION:**

None

Respective fully submitted,

---

Ken Sonksen  
General Manager



# Sanger/Del Rey Cemetery District

[8]

Agenda – Supporting Data  
For the meeting of  
September 20, 2023

**SUBJECT: CLOSED SESSION –**  
None needed.

**SUMMARY:**

None needed.

**BACKGROUND:**

None needed.

**FINDINGS:**

None applicable.

**RECOMMENDED ACTION:**

None.

# Sanger/Del Rey Cemetery District

[9]

Agenda – Supporting Data  
For the meeting of  
September 20, 2023

## **SUBJECT: OTHER BUSINESS**

### **SUMMARY:**

An opportunity for various meeting participants to express matters of concern not otherwise addressed in the Agenda.

### **BACKGROUND:**

Public entities are required to provide an opportunity for those who attend their public meetings to express concerns that are not otherwise addressed in the Agenda.

Sanger/Del Rey Cemetery District provides this opportunity for all participants to express such concerns, in the following order:

1. The public
2. The consultants
3. The district staff
4. The General Manager
5. The Trustee's

No action may be taken on an item raised in this report of the meeting, except that the Trustee's may direct that any item it deems appropriate, be placed on a subsequent agenda.

### **FINDINGS:**

None

### **RECOMMENDED ACTION:**

No action is required.