

# Sanger/Del Rey Cemetery District

Regular Meeting – Board of Trustee's  
November 19, 2025  
Sanger/Del Rey Cemetery District, 1:00 P.M.  
568 South Rainbow Avenue  
Sanger, CA

## AGENDA

Any Agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion.

<u>AGENDA ITEM</u>	<u>Staff</u>	<u>Recommended Action</u>
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- 1. Call to Order** – Determination of quorum – President
- 2. Recognize and Hear From Visitors**

This portion of the meeting is reserved for persons wishing to address the Board on items within its jurisdiction but not on this Agenda. NOTE: Prior to action by the Board on any item on this agenda, the public may comment on that item.

Unscheduled comments may be limited to 3 minutes.

All items on the Consent Agenda are considered to be routine and non-controversial by Cemetery staff and will be approved by one motion if no member of the Board or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.

- 3. Communications/Correspondence** Information

None

- 4. Consent Agenda:** The following items will be Approved as one item if they are not excluded from the motion adopting the consent.

**Motion to Approve**  
Consent Calendar

**(a) Minutes** – Review/amend and approve Minutes of the prior meeting – October 15, 2025  
**(b) Meeting Schedule** – 2025  
Review meeting dates

**Motion to Approve**  
Information

- 5. Bills Paid/Deposits Received** **Motion to Ratify**  
Review and ratify bills paid/deposits received in October 2025.

**AGENDA ITEM**

**Staff**  
**Recommended Action**

**6. Conference/Education Schedule**      Information  
Review for information

**NEW BUSINESS –**

**7. Columbarium Purchase**      Information  
(*Interim General Manager*)

**8. Reports**      Information  
a) Cemetery Operations  
b) Columbarium  
c) Awards for Retired Employees  
d) Safety Awards Dinner      Information  
Information  
Information  
Information  
**Motion to Approve**

**9. CLOSED SESSION -**  
None needed

**10. OTHER BUSINESS**

Comments:  
(a) Public      Information  
(b) Staff      Information  
(c) Management      Information  
(d) Trustees      Information

**11. ADJOURNMENT –**      **Motion to Approve**

Upon request agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to the District Manager, specifying your disability and the format in which you would like to receive this agenda or future agendas as well.

# **Sanger/Del Rey Cemetery District**

[2]

Agenda – Supporting Data  
For the meeting of  
November 19, 2025

**SUBJECT:** RECOGNIZE AND HEAR FROM VISITORS

**SUMMARY:**

This is the portion of the meeting that is reserved for persons desiring to address the Board on any matter not otherwise on the agenda and within the oversight jurisdiction of the Board. Speakers shall address all comments to the President and the Board as a body and not to any particular Board Member or member of the staff. Speakers should limit their comments to three (3) minutes.

**BACKGROUND/COMMENTS:**

Public agencies are required by law to provide an opportunity for the public to address the Board of Trustee's on issues of concern whether or not those issues appear on the agenda.

**FINDINGS:**

At the time of posting of this agenda no advance requests to address the Board have been made.

# **Sanger/Del Rey Cemetery District**

[3]

Agenda – Supporting Data  
For the meeting of  
November 19, 2025

**SUBJECT:** COMMUNICATIONS AND CORRESPONDENCE

**SUMMARY:**

None.

**BACKGROUND/COMMENTS:**

None.

**FINDINGS:**

None.

# **Sanger/Del Rey Cemetery District**

[4.a]

Agenda – Supporting Data  
For the meeting of  
November 19, 2025

**SUBJECT:** BOARD MINUTES OF October 15, 2025

## **SUMMARY:**

Review and consider approving the draft of the minutes of the October 15, 2025 meeting of the Board of Trustee's.

## **BACKGROUND:**

The draft of the minutes of the referenced meeting is included in this agenda.

Management believes that the draft of the proposed Minutes correctly reflects the actions taken by the Board of Trustee's at the referenced meeting.

## **OPTIONS:**

1. Approve the minutes, or
2. Make corrections, and then approve the minutes as corrected.

## **FINDINGS:**

None

## **RECOMMENDED ACTION:**

The Board of Trustee's approve the draft of the minutes of the referenced meeting, as presented or as corrected.

Respectfully Submitted:

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Paul Hernandez, Interim General Manager

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# **MINUTES OF THE MEETING OF THE REGULAR BOARD OF TRUSTEES SANGER/DEL REY CEMETERY DISTRICT**

## **October 15, 2025**

The Board of Trustees of the Sanger/Del Rey Cemetery District met for its regular Board Meeting on October 15, 2025 at the Sanger/Del Rey Cemetery District office Boardroom, Sanger, California at 1PM.

The following were present:

**Trustees:**

Mark Johnson, President  
Richard Bubenik, Treasurer  
Renee Gonzalez, Secretary

**Staff:**

Paul Hernandez, Interim General Manager  
Samantha Araujo, Administrative Assistant

**Consultants:**

Meggin Boranian, District Counsel, Fike & Boranian

**Item 1.0 – Call to Order**

President Johnson called the meeting together with a quorum at 1:16 p.m.

**Item 2.0 – Recognize and Hear from Visitors**

None.

**Item 3.0 – Communications/Correspondence**

None.

**Item 4.0 – Consent Agenda**

- 4a. Minutes – September 15, 2025
- b. Meeting schedule.

**A motion was made by Secretary Rene Gonzalez, and second by Treasurer Rick Bubenik to approve the consent agenda.**

**MSC** **Gonzalez/Bubenik** **2 ayes**

## **Item 5.0 – Bills Paid/Deposits Received**

The bills paid/deposits received for were presented. The Board asked questions and Administrative Assistant Samantha Araujo answered them.

A motion was made to ratify the bills paid/deposits received in September 2025 by Treasurer Rick Bubenik, and second by Rene Gonzalez.

**MSC** **Bubenik/Gonzalez** **2 ayes**

## **Item 6.0 – Conferences/Education Schedule**

Interim GM Paul Hernandez gave a verbal report on the upcoming conferences and new conference schedule to be advised next in the Board Meeting held on November 19, 2025.

## **Item 7.0 – Information Final Budget 2025/2026**

Interim GM Hernandez gave a verbal report. He presented the Budget from 2024/2025 and the new Budget 2025/2026 for comparison. The board asked questions and Interim GM Hernandez answered them.

## Item 8.0 –Interim General Manager Work Objectives

Interim GM Hernandez gave a verbal status report on a list of objectives throughout the cemetery operations. The Board asked questions and Interim GM Hernandez answered.

## **Item 9.0 –Second Amended Agreement For Professional Auditing Services**

Interim GM Hernandez gave a verbal report advising the Board of the new extended contract terms and hourly billing rates between Adair & Evans and Sanger Del Rey Cemetery.

**A motion was made by Secretary Rene Gonzalez, and second by Treasurer Rick Bubenik to approve Second Amended Agreement between Sanger Del Rey Cemetery and Adair & Evans Professional Audit Services.**

**MSC** **Gonzalez/Bubenik** **2 ayes**

## Item 10 – Reports

- a) Cemetery Operations -*Information*  
Interim GM Paul Hernandez gave a verbal report to The Board of Trustees regarding the new hire of the full time Groundskeeper, and the continuous purchases of plots in the new expanded area.
- b) Columbarium -*Information*  
Interim GM Paul Hernandez gave a verbal report to The Board of Trustees indicating that a new contract will need to be approved prior to Columbarium delivery and installation.
- c) Awards for Retired Employees-*Information*  
Interim GM Paul Hernandez gave a verbal report to The Board of Trustees advising of the two selective trophy options for the retired employees and order to follow next.
- d) Safety Awards Dinner -*Information*  
Interim GM Paul Hernandez gave a verbal report to The Board of Trustees to reintroduce the Annual Safety Awards in December for the retired employees. The dates and location to be announced.
- f) Employee Training -*Information*  
Interim GM Paul Hernandez gave a verbal report indicating new and current employees will need training sessions with consultant Meggin Boranian. Training dates to be advised at a later time.

**Item 11. – Closed Session**

None

**Item 12 – Other Business**

None

At 2.21p.m. on August 6, 2025 the Meeting of the Board of Trustees was adjourned.

**Approved:**

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Rene Gonzalez, Secretary

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Date

**NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES**

**November 19, 2025 – Regular Meeting, Sanger, CA. 1PM.**

# **Sanger/Del Rey Cemetery District**

[4.b]

Agenda – Supporting Data  
For the meeting of  
November 19, 2025

**SUBJECT:** MEETING SCHEDULE - 2025

**SUMMARY:**

A current schedule of regular meetings for 2025 is on the following page.

**BACKGROUND:**

At the beginning of each year the Board needs to review and approve the meeting schedule for the upcoming year.

**FINDINGS:**

The times shown moves the regular meetings of the Board of Trustees to the third Wednesday and begin at 1:00 p.m.

**RECOMMENDED ACTION:**

Board of Trustee's comment on proposed schedule, make appropriate adjustments, and approve meeting schedule for 2025.

Respectfully Submitted

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Paul Hernandez, Interim General Manager

**Schedule of 2025**  
**Sanger/Del Rey Cemetery District**  
**Regular Meetings**

January 15<sup>th</sup> Regular Meeting District Office

March 19<sup>th</sup> Regular Meeting District Office  
(*GM Evaluation Initiation*)

April 16<sup>th</sup> Regular Meeting District Office  
(*GM Evaluation*)

May 21<sup>st</sup> Regular Meeting District Office  
(*District Goal Development*)

June 18th Tentative Meeting District Office

July 16<sup>th</sup> Regular Meeting District Office

Aug 6<sup>th</sup> Tentative Special Board Meeting District Office  
(*Final Budget Meeting*)

September 17<sup>th</sup> Regular Meeting District Office

October 15<sup>th</sup> Regular Meeting District Office

November 19<sup>th</sup> Regular Meeting District Office

## October 2025 Cash Received

Bank Deposit	Deposit Date	Receipts	Cash	Date	Received From	Deceased	Grave	O & C	Vaults	Sales Tax	Endow	Stone	Non-Res	Misc.	Total Cash	
		257586	\$ 430.00	29-Sep	Sylvia Robenston	Setting: Roosevelt Maldonado					\$ 430.00				\$ 430.00	
		257587	-		VOID										\$ -	
		257588	\$ 3,595.64	29-Sep	Andrea Ledesma	Inter: Andrea Ledesma		\$ 1,220.00	\$ 2,185.00	\$ 190.64					\$ 3,595.64	
		257589	\$ 400.00	29-Sep	Andrea Ledesma	Setting: Andrea Ledesma					\$ 400.00				\$ 400.00	
		257590	\$ 1,520.00	30-Sep	Jennifer Diehl	(1)Grave 137-16-11	\$ 1,220.00				\$ 300.00				\$ 1,520.00	
5945.64	1-Oct	<b>\$ 5,945.64</b>														
		257591	\$ 1,432.92	2-Oct	Richard Alanis	Inter: Elaine Alanis 71-8-4,1		\$ 615.00	\$ 490.00	\$ 27.92	\$ 300.00				\$ 1,432.92	
		257592	\$ 485.00	2-Oct	Richard Alanis	Setting: 71-8-4,1					\$ 485.00				\$ 485.00	
		257593	\$ 400.00	3-Oct	Kellie Foltz	Setting: Juan Jose Foltz106-2-2					\$ 400.00				\$ 400.00	
		257594	\$ 455.00	3-Oct	Kellie Foltz	Setting: Gilbert Foltz & Wife106-2-6					\$ 455.00				\$ 455.00	
		257595	\$ 1,520.00	3-Oct	James & Mary George	(1) Grave 137-18-4	\$ 1,220.00				\$ 300.00				\$ 1,520.00	
		257596	\$ 435.00	3-Oct	Raquel Garcia	Setting: Jose R Garcia 120-11-7					\$ 435.00				\$ 435.00	
		257597	\$ 80.00	3-Oct	Raquel Garcia	Setting: Jose R Garcia 120-11-7					\$ 80.00				\$ 80.00	
4807.92	3-Oct	<b>\$ 4,807.92</b>														
		257598	\$ 3,995.64	6-Oct	Anna Ontiveros	Inum: Andrea Ledesma 106-11-1		\$ 1,220.00	\$ 2,185.00	\$ 190.64		\$ 400.00			\$ 3,995.64	
		257598	\$ 1,987.92	6-Oct	Alfred Yracheta	Inum: Gloria Yracheta 66-19-2-1		\$ 615.00	\$ 320.00	\$ 27.92	\$ 300.00	\$ 725.00			\$ 1,987.92	
		257599	\$ 1,262.92	6-Oct	Juan Velez	Inum: Lydia Martinez 33s-19-8-1		\$ 615.00	\$ 320.00	\$ 27.92	\$ 300.00				\$ 1,262.92	
		257600	\$ 1,130.00	6-Oct	Joe Aguirre	Bench Order: Chole Guizer 134-14-8									\$ 1,130.00	
Moved to using the next receipt book Started on 9/2/25		478503	\$ 400.00	7-Oct	Alexandrz Soto	Setting Fee: 125-5-3					\$ 400.00				\$ 400.00	
		478504	\$ 20.00	7-Oct	Remigio Lopez Soloria	Balance from (1) Grave #257566	\$ 20.00								\$ 20.00	
		478506	\$ 1,170.00	8-Oct	Steven Gregori	Setting Fee: 3x61-13-11, 1-2-3						\$ 1,190.00			\$ 1,170.00	
		478507	\$ 470.00	8-Oct	Salsa Lopez	Setting Fee: Antonio Lopez 101-15-7						\$ 470.00			\$ 470.00	
		478508	\$ 2,394.23	8-Oct	Tracy Bergman	Inter: Myrna Scott 72-2-3		\$ 1,220.00	\$ 1,080.00	\$ 94.23					\$ 2,394.23	
		<b>\$ 12,830.71</b>														
12830.71	10/9/2025	<b>*257598- replacement to receipt 257588 &amp; 257589 check didn't clear bank.</b>														
		478509	\$ 4,674.23	10/15/2025	Erica Banuelos	Inter: Estevan Banuelos 103-12-7		\$ 1,220.00	\$ 1,255.00	\$ 1,080.00	\$ 94.23	\$ 300.00	\$ 725.00		\$ 4,674.23	
		478510	\$ 1,520.00	10/15/2025	Oscar Barrera	(1) Grave 107-2-10		\$ 1,220.00				\$ 300.00			\$ 1,520.00	
		478511	\$ 55.00	10/15/2025	Adiana Naranjo	Upgraded to Upright Stone-Difference 6/13/25									\$ 55.00	
		478512	\$ 1,520.00	10/16/2025	Asa Hadda	(1) Grave 133-13-2		\$ 1,220.00				\$ 300.00			\$ 1,520.00	
		478513	\$ 3,040.00	10/16/2025	Larry & Carolyn Pistacchio	(2) Graves 121-8-1 & 3		\$ 2,440.00				\$ 600.00			\$ 3,040.00	
		478514	\$ 5,919.23	10/16/2025	Francisca Pruneda	Inter & (1)Grave:Nicolas Pruneda 136-15-9&11		\$ 2,440.00	\$ 1,220.00	\$ 1,080.00	\$ 94.23	\$ 600.00	\$ 485.00		\$ 5,919.23	
		478515	\$ 470.00	10/7/2025	Gibert Cardenas	Setting Fee: Adela Cardenas 65-20-3-1									\$ 470.00	
17198.46	10/17/2025	<b>\$ 17198.46</b>														
		478516	-		VOID											
		478517	\$ 3,040.00	10/20/2025	Yolanda Santos	(2)Grave 132-9-7 & 11		\$ 2,440.00				\$ 600.00			\$ 3,040.00	
		478518	\$ 1,520.00	10/20/2025	Rosemary & Ruben Gonzalez	(1)Grave 135-8-10		\$ 1,220.00				\$ 300.00			\$ 1,520.00	
		478519	\$ 470.00	10/20/2025	Gary Haney	Setting Fee: 136-14-9 (2) Vases									\$ 470.00	
		478520	\$ 1,520.00	10/20/2025	Gary & Genee Haney	(1)Grave 136-14-5		\$ 1,220.00				\$ 300.00			\$ 1,520.00	
		478521	\$ 2,418.66	10/22/2025	Gudalope Dickerson	Inter: Andrea Ovalle 71-7-10		\$ 1,220.00	\$ 1,080.00	\$ 118.66					\$ 2,418.66	
		478522	\$ 3,146.66	10/22/2025	Sonja Gil	Inter: Ramona Hogner 79-9-1		\$ 1,223.00	\$ 1,080.00	\$ 118.66					\$ 3,146.66	
		478523	\$ 1,520.00	10/22/2025	Larry Contreras	(1)Grave 103-9-10		\$ 1,220.00				\$ 300.00			\$ 1,520.00	
13635.32	10/24/2025	<b>\$ 13,635.32</b>														
		478524	\$ 400.00	10/27/2025	Emily Oregal	Setting Fee: George Reyes									\$ 400.00	
		478525	\$ 1,520.00	10/28/2025	Edogracia Naranjo	(1)Grave 132-4-12		\$ 1,220.00				\$ 300.00			\$ 1,520.00	
		478526	-		VOID											
		478527	\$ 3,040.00	10/28/2025	Richardo & Edogracia Naranjo	(2)Graves 132-4-9 & 11		\$ 2,440.00				\$ 600.00			\$ 3,040.00	
		478528	\$ 455.00	10/28/2025	Elias Gutierrez	Setting Fee: 125-13-9 & 11									\$ 455.00	
		478529	\$ 1,520.00	10/30/2025	Joseph Padilla	(1)Grave 134-14-4		\$ 1,220.00				\$ 300.00			\$ 1,520.00	
		478530	\$ 3,040.00	10/30/2025	Sergio & Maryann Mendoza	(2)Graves 120-12-3		\$ 2,440.00				\$ 600.00			\$ 3,040.00	
		478531	\$ 1,990.00	10/30/2025	Tiffany Gonzalez	(1)Grave 120-12-3 & Setting Fee		\$ 1,220.00				\$ 300.00			\$ 1,990.00	
11965	10/31/2025	<b>\$ 11,965.00</b>														
								\$ 25,640.00	\$ 10,423.00	\$ 10,900.00	\$ 985.05	\$ 7,200.00	\$ 8,675.00	\$ 1,450.00	\$ 1,130.00	\$ 66,383.05

## October 2025

Check	Check No.	Date	Payee	Checks	Detail	Purpose
\$2,402.78	65-0312267	10/1/2025	Paul Hernandez			Payroll
\$1,840.38	65-0312268	10/1/2025	Samantha Araujo			Payroll
\$1,940.55	65-0312269	10/1/2025	Domingo Ruiz			Payroll
\$1,940.55	65-0312270	10/1/2025	Eddie Nash			Payroll
\$2,347.80	65-0312271	10/1/2025	Michael Ihara			Payroll
\$9,844.54	65-0312272	10/1/2025	Sanger Cemetery District	\$1,017.39	Employee FICA PP End	
				\$1,017.39	Employers FICA PP End	
				\$1,301.70	Employee FWC PP End	
				\$3,500.00	Cal Pers	
				\$159.59	Employee SDI	
				\$348.47	Employee SHW	
				\$2,500.00	Petty Checking	
\$200.00	65-0312273	10/2/2025	Sanger Cemetery			Petty
\$434.83	65-0312274	10/2/2025	Academy Hardware			Ground Maintenance
\$50.00	65-0312275	10/2/2025	Baseline			Cloud Networking
\$0.00	65-0312276	10/2/2025	Void			
\$1,741.33	65-0312277	10/2/2025	Quinn Company			Ground Maintenance
\$262.46	65-0312278	10/2/2025	Red Wing Business			Employee Shoe Allowance
\$529.31	65-0312279	10/2/2025	Vestis			Employee Uniforms
\$184.81	65-0312280	10/2/2025	Cintas			First Aid Supplies
\$349.64	65-0312281	10/2/2025	Sanger Tire			Ground Maintenance
\$195.43	65-0312282	10/2/2025	RG Equipment			Ground Maintenance
\$32,591.01	65-0312283	10/2/2025	SDRMA			Health Insurance / Ancillary
\$1,940.55	65-0312287	10/29/25	Domingo Ruiz			Payroll
\$1,940.55	65-0312288	10/29/25	Eddie Nash			Payroll
\$2,347.80	65-0312289	10/29/25	Michael Ihara			Payroll
\$1,636.80	65-0312290	10/29/25	Jordan Kulow			Payroll
\$8,990.09	65-0312291	10/29/25	Sanger Cemetery District	\$1,191.14	Employee FICA PP End 10/25/25	
				\$1,191.14	Employers FICA PP End 10/25/25	
				\$1,502.70	Employee FWC PP End 10/25/25	
				\$3,500.00	Cal Pers	
11/14/2025 4:44 PM				\$186.85	Employee SDI 10/25/25	
				\$418.26	Employee SHW 10/25/25	
				\$1,000.00	Petty Checking 10/25/25	

October 2025

# **Sanger/Del Rey Cemetery District**

[5]

Agenda – Supporting Data  
For the meeting of  
November 19, 2025

**SUBJECT:** BILLS PAID/DEPOSITS RECEIVED

**SUMMARY:**

Request for Board review and ratification of bills paid and deposits received during October 2025.

**BACKGROUND:**

Attached is a list of the bills paid and receipts received during the months listed above.

**FINDINGS:**

The attached list of bills was paid in accordance with established District policy. The payments were made from the General checking account at Fresno County Auditors office and the petty checking account at WestAmerica Bank in Sanger. The deposits were also made at WestAmerica Bank in Sanger. At the request of the Board the sales breakdown of the deposits has been condensed to allow easier viewing.

**RECOMMENDED ACTION:**

The Board of Trustee's:

1. Review the attached listings.
2. Ask about any items that need clarification.
3. Ratify payment of the bills and deposits, as attached hereto.

Respectfully Submitted

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Samantha Araujo, Administrative Assistant

# Sanger/Del Rey Cemetery District

[6]

Agenda – Supporting Data  
For the meeting of  
November 19, 2025

## **SUBJECT: CONFERENCE/EDUCATION SCHEDULE**

### **SUMMARY:**

Information related to upcoming conferences, seminars and educational opportunities.

### **BACKGROUND:**

In order to notify Trustee's of up-coming events, below is a listing of California Association of Public Cemeteries (CAPC), California Special Districts Association (CSDA), Special District Risk Management Authority (SDRMA), and California Special Districts Workers Compensation Authority (SDWCA) annual conferences, quarterly meetings, legislative day and safety claims workshops.

The practice has been those Trustee's interested in attending specific conferences or events, the Board approved their attendance at the Board meeting prior to the session.

**Upcoming** conferences/educational opportunities include:

Annual Meetings	CSDA/SDRMA CAPC	Aug 24-27 March 19-21	Palm Desert Garden Grove
Education Day	CAPC	Oct. 9-10	Burlingame
Legislative Days	CSDA	April 7-8	Sacramento

### **FINDINGS:**

Since there are several upcoming conferences/educational opportunities, this item is being presented for informational purposes

**RECOMMENDED ACTION:**

No action required at this time.

Respectfully Submitted

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Paul Hernandez, Interim General Manager

# **Sanger/Del Rey Cemetery District**

[7]

Agenda – Supporting Data  
For the meeting of  
November 19, 2025

## **SUBJECT: COLUMBARIUM PURCHASE**

### **SUMMARY:**

This is an agenda “action” item that will provide direction towards the purchase of a sixty niche columbarium.

### **BACKGROUND:**

The District has previously purchased two columbarium’s containing sixty niches each from Christy Vault Co., Inc. The columbarium’s were purchased in 2010 and 2015.

### **FINDINGS:**

At this time, the District does not have any niches available for sale. Interim General Manager Hernandez contacted Mr. Hal Wilkes of Christy Vault Co., Inc., who subsequently provided a quotation from T.C. Construction and Design, Inc. This contractor previously completed the District’s last two columbarium installations and has demonstrated satisfactory performance on prior projects. The total cost for the proposed sixty-niche columbarium is \$34,000.00. District personnel have completed the required concrete foundation in advance of delivery and installation.

The cost of the columbarium will be funded through the General Fund, and budget adjustments will be reviewed as part of the ongoing fiscal year monitoring process. It should be noted that this is the second contract executed for this project, without any price increase for materials or labor, as the District has been awaiting completion of this project since 2022.

### **RECOMMENDED ACTION:**

1. Board of Trustees asks questions to gain an understanding of the columbarium purchase.

2. Board of Trustees adopt Resolution No. 2509 Approving Purchase of a Columbarium and authorize President Johnson to execute.

Respectfully Submitted

---

Paul Hernandez, Interim General Manager



# TC Construction & Design, INC.

PLANNING. DESIGNING. ENGINEERING. CONSTRUCTION. PROJECT MANAGEMENT

26800 Hansen Rd. Tracy Ca 95377      email: charondo@aol.com      Phone: 209-495-9090

Mailing address: PO BOX 987 Tracy, California, 95378

## CONSTRUCTION AGREEMENT

THIS AGREEMENT made this 14th day of October, 2025, by **T C Construction, INC**, hereinafter called Contractor, and **Sanger Del-Rey Cemetery District.**, hereinafter called Owner.

### WITNESSETH:

WHEREAS, the **Owner** has awarded this contract to the **Contractor** for performing the work hereinafter mentioned in accordance with the sealed proposal of said Contractor;

### NOW THEREFORE IT IS AGREED AS FOLLOWS: & Design

#### ARTICLE 1. SCOPE OF WORK

The Contractor shall furnish all of the materials and perform all of the work shown on the drawings and/or described in the documents entitled **ADDENDUM 1 OF Renderings and drawings for the new Christy Dura Cast Niche Project for the Sanger Del-Rey Cemetery District.**, as annexed hereto as it pertains to work to be performed on the property located at:

**Sanger Del-Rey Cemetery District.  
568 South Rainbow  
Sanger, California**

#### ARTICLE 2. TIME OF COMPLETION

The Contractor will commence the work to be performed under this Contract within 90 days of receiving this contract approved and signed by the Owner.

The completion of the work is estimated to be 90 working days after starting date.

The contractor must have access to the site to perform the work from 7:00AM till 5:00 PM, Monday thru Friday.

Time is of the essence. Any delays due to permits and /or inspections as well as **delay of funds** for progress payments, shall postpone the completion date accordingly.

#### ARTICLE 3. THE CONTRACT PRICE

The Owner shall pay the Contractor for the material and labor to be performed under the Contract sum of:

**Thirty Four Thousand Dollars and Zero Cents. ( \$34,000.00 )**  
subject to additions and deductions pursuant to authorized change orders.

#### **ARTICLE 4. PROGRESS PAYMENTS**

Progress payments shall be made as such:

\$17,000.00 once the stone is selected and fabrication starts,

\$17,000.00 upon completion of the project.

#### **ARTICLE 5. GENERAL PROVISIONS**

1. All work shall be completed in a workmanship like manner and in compliance with all building codes and other applicable laws.

2. To the extent of the law all work shall be performed by individuals duly licensed and authorized by law to perform said work

3. Contractor may at its discretion engage subcontractors to perform work hereunder, provided Contractor shall fully pay said subcontractor and in all instances remain responsible for the proper completion of this Contract.

4. Contractor shall furnish Owner appropriate releases or waivers of lien for all work performed or materials provided at the time the next periodic payment shall be due.

5. All change orders shall be in writing and signed both by Owner and Contractor.

6. Contractor warrants it is adequately insured for injury to its employees and others incurring loss or injury as a result of acts of Contractor or its employees and subcontractors.

7. Contractor shall not obtain permits for work to be performed.

8. Contractor agrees to remove all debris and leave the premises in a broom clean condition. The Owner agrees to pay additional to the contract sum any expenses related to the dumping and removal of any debris and or any soil that might be in the way of the construction. Any soil that might be contaminated and that the Contractor might be forced to remove by the County, shall also be at the Owner's expense.

9. In the event Owner shall fail to pay any periodic or installment payment due hereunder, Contractor may cease work without breach pending payment or resolution of any dispute.

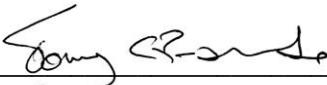
10. All disputes hereunder shall be resolved by binding arbitration in accordance with rules of the American Arbitration Association.

11. Contractor shall not be liable for any delay due to circumstances beyond its control including strikes, casualty or general unavailability of materials, as well as weather.

#### **ARTICLE 6. OTHER ITEMS**

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Signed this 10th day of October, 2025

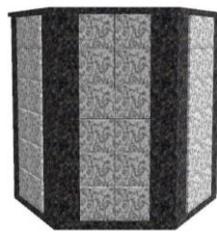
By:  By: \_\_\_\_\_  
Contractor Owner

\*\*\*\*\* End Of Contract \*\*\*\*\*



## **ADDENDUM 1**

### **SCOPE OF THE PROJECT:**



60 total medium Christy Dura Cast Concrete niches  with AEON hardware and  $\frac{3}{4}$ " Natural Stone Granite cladding color TBD. Christy castings are to be welded in the shape of an Hexagon, and installed on the new concrete foundation poured by others. Natural stone is to be epoxied onto the castings with exterior grade epoxy. Stone to be used shall be Granite. Construction time start to finish to be approximately 90 days after starting date. Contractor to leave project in a broom clean condition upon completion. It is the Cemetery responsibility to coordinate the installation date to avoid on site interruptions due to conflicting services on the day of the installation... should the onsite installation be temporarily suspended due to proximity of funeral services, the Cemetery shall be responsible for the additional labor charges and expect an additional charge for such.

### **NOT INCLUDED IN THE SCOPE OF THE PROJECT:**

The concrete foundation and sidewalk required to install the hexagon on, is not included and it is to be poured by others.

No additional irrigation nor landscape shown in the rendering above is included in this quote. Contractor is under the understanding that the Christy boom truck which will deliver the Hexagon, will be able to drive right up to the project site and unload the Hexagon with it's built-in boom crane. It will be the cemetery responsibility to plank and or plywood a route for the truck to be on if it needs to go on grass or travel over grave sites.

The Christy truck needs to be able to reach the site within 2' in order for the boom to handle the weight of the hexagon for a successful installation.

\*\*\*\*\* End Of Addendum 1 \*\*\*\*\*

**RESOLUTION NO. 2509**  
**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE**  
**SANGER/DEL REY CEMETERY DISTRICT**  
**PURCHASE OF A COLUMBIARIUM**

**WHERE AS,** the Sanger/Del Rey Cemetery District, is a Special District, created pursuant to the Health and Safety Code; and

**WHERE AS,** the Board of Trustees may establish, from time to time, policies and procedures for the conduct of the Cemetery's business; and

**WHERE AS,** the Board of Trustees in an effort to provide for the future burial needs of the District authorizes the purchase a 60 niche columbarium. Upon completion of this project it will insure the availability of niche space for future inurnments to District families.

**NOW THEREFORE BE RESOLVED**, the Board of Trustees, in an effort to provide future available niche space will purchase a 60 niche columbarium.

**Adopted** this day of \_\_\_\_\_, 20\_\_\_\_, by the Board of Trustees of the Sanger/Del Rey Cemetery District, at a regular meeting thereof.

**APPROVED:**

**ATTEST:**

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Mary Johnson, President  
Board of Trustees

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Rene Gonzalez, Secretary  
Board of Trustees

Motion Made/Seconded by: \_\_\_\_\_

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Abstain: \_\_\_\_\_

Review as to Legal Form

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Meggin Boranian, District Counsel

# Sanger/Del Rey Cemetery District

[8]

Agenda – Supporting Data  
For the meeting of  
November 19, 2025

## **SUBJECT: REPORTS**

### **SUMMARY:**

This item provides time for reports by the General Manager and Board Consultants.

### **BACKGROUND:**

During the Board meeting, various reports are provided by the General Manager and Board Consultants. This item allows those individuals to provide a summary report as necessary.

### **FINDINGS:**

- A) *Cemetery Operations – Information*  
Audit/Website Information
- B) *Awards for Retired Employees - Information*  
Awards Completed
- C) *Safety Awards Dinner – Motion to Approve*  
Celebration Dinner for Employees

### **RECOMMENDED ACTION:**

None

Respective fully submitted,

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Paul Hernandez  
Interim General Manager

# **Sanger/Del Rey Cemetery District**

[9]

Agenda – Supporting Data  
For the meeting of  
November 19, 2025

**SUBJECT:** CLOSED SESSION

**SUMMARY:**

None needed.

**BACKGROUND:**

None needed.

**FINDINGS:**

None applicable.

**RECOMMENDED ACTION:**

None.

# **Sanger/Del Rey Cemetery District**

[10]

Agenda – Supporting Data  
For the meeting of  
November 19, 2025

## **SUBJECT: OTHER BUSINESS**

### **SUMMARY:**

An opportunity for various meeting participants to express matters of concern not otherwise addressed in the Agenda.

### **BACKGROUND:**

Public entities are required to provide an opportunity for those who attend their public meetings to express concerns that are not otherwise addressed in the Agenda.

Sanger/Del Rey Cemetery District provides this opportunity for all participants to express such concerns, in the following order:

1. The public
2. The consultants
3. The district staff
4. The General Manager
5. The Trustee's

No action may be taken on an item raised in this report of the meeting, except that the Trustee's may direct that any item it deems appropriate, be placed on a subsequent agenda.

### **FINDINGS:**

None

### **RECOMMENDED ACTION:**

No action is required.