

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES
SANGER/DEL REY CEMETERY DISTRICT
July 24, 2023**

The Board of Trustees of the Sanger/Del Rey Cemetery District met for its Board Meeting on July 24, 2023 at the Sanger/Del Rey Cemetery District office Boardroom, Sanger, California.

The following were present:

Trustees:

Mark Johnson, President
Rene Gonzalez, Secretary
Rick Bubenik, Treasurer

Staff:

Ken Sonksen, General Manager
Teri Lowrey, Administrative Assistant

Consultants:

Meggyn Boranian, District Counsel, Fike & Boranian

Item 1.0 – Call to Order

President Johnson called the meeting together at 1:32 p.m.

Item 2.0 – Recognize and Hear from Visitors

None.

Item 3.0 – Communications/Correspondence

None.

Item 4.0 – Consent Agenda

4a. Minutes – April 19, 2023 and May 1, 2023.

4b. Meeting schedule.

A motion was made to approve the consent agenda.

MSC

Bubenik/Gonzalez

3 ayes

Item 5.0 – Bills Paid/Deposits Received

The bills paid/deposits received for April, May and June were presented.

A motion was made to ratify the bills paid/deposits received in April, May and June.

MSC Bubenik/Gonzalez 3 ayes

Item 6.0 – Conferences/Education Schedule

GM Sonksen gave a verbal report on the upcoming conferences.

Item 9.0 – Budget 2023/24 and Item 8.0 – Cost of Living Adjustment were moved up

Item 9.0 – Budget 2023/24

GM Sonksen gave a verbal report. He reported that services were again higher this year than the normal average. He explained the budget preparation that included using a conservative number of service fees of 225 and actual expenses from the 2022/23 budget year with known increases added. Also added in the proposed budget is 1) Service fee increase of 3%; 2) Employee COLA of 5%; and, 3) Fixed Asset Purchases of a columbarium, expansion water lines and sprinklers, baby lowering device, Kubota Cart, Aerovator and a lawn mower.

The District is waiting on the final financial numbers for 2022/23 from Fresno County, along with the 2022/23 audit by Adair & Evans. The 2023/24 budget will be revisited and revised as needed.

A motion was made to adopt Resolution No. 2305 Sanger/Del Rey Cemetery District Adopting Final Budget For 2023/24 and approve the Final Budget.

MSC Gonzalez/Bubenik 3 ayes

Item 8.0 Cost of Living Adjustment

GM Sonksen gave a verbal report. He reported based on the Consumer Price Index (CPI) the cost of living adjustment (COLA) was 7/4%. The proposed 2023/24 Budget includes a 5% COLA retroactive July 1st adjustment. The Board asked questions and GM Sonksen answered them.

A motion was made to adopt Resolution No. 2304 Sanger/Del Rey Cemetery District Adopting a District Employee Pay Schedule and Authorize President Johnson to execute.

MSC Gonzalez/Bubenik 3 ayes

Item 7.0 – Charges For Services

GM Sonksen gave a verbal report. He proposed a 3% increase for service fees. The Board asked questions and GM Sonksen answered them.

A motion was made to adopt Resolution No. 2303 Sanger/Del Rey Cemetery District Adopting Charges for Services and authorize the changes to be effective August 1, 2023.

MSC	Gonzalez/Bubenik	3 ayes
	Adult Interment	\$ 1,150.00
	Open/Close	\$ 1,150.00
	Open/Close Upright	\$ 1,180.00
	Infant Interment	\$ 575.00
	Open/Close	\$ 575.00
	Cremated Interment	\$ 1,150.00
	Open/Close	\$ 575.00
	Adult Disinterment	\$ 3,750.00
	Infant Disinterment	\$ 1,875.00
	Cremated Remains	\$ 490.00
	Single Marker	\$ 370.00
	Double Marker	\$ 425.00
	Upright Single	\$ 380.00
	Upright Double	\$ 435.00
	Vases	\$ 40.00
	Niche Service Fee	\$ 240.00
	Niche Engraving	\$ 300.00
	Niche Picture	\$ 325.00
	Niche Rows 1 & 2	\$ 1,645.00
	Niche Rows 3 & 4	\$ 1,295.00
	Niche Bottom Row	\$ 1,050.00

MSC

Johnson/Gonzalez

3 ayes

Item 14.0 – Other Business

None.

At 3:03 p.m. on July 24, 2023 the Meeting of the Board of Trustees was adjourned.

Approved:

9/20/23

Date

Rene Gonzalez
Rene Gonzalez, Secretary

NEXT MEETING OF THE BOARD OF TRUSTEES

September 20, 21023 – Regular Meeting, Sanger, CA