

**Sanger/Del Rey Cemetery District  
Request for Public Records**

Upon receipt of a request for District records, the District shall determine within 10 working days if the records are public and available within the District's records system, and notify the citizen of such determination. (See California Code Sections 6250-6265 for full text of the California Public Records Act.)

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I/We agree to pay the Sanger/Del Rey Cemetery District \$0.10 per page to cover the cost of duplication.

Name/Organization Making Request: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**For Official Use**

Date/Time of Request: \_\_\_\_\_ Date: \_\_\_\_\_

Request Received By: \_\_\_\_\_

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**Request of Documents**

Date Requestor Notified: \_\_\_\_\_

Documents Pick Up Date: \_\_\_\_\_

Documents Received By: \_\_\_\_\_  
(Signature of Requestor)