

# Sanger/Del Rey Cemetery District

Regular Meeting – Board of Trustee’s  
October 19, 2016  
Sanger/Del Rey Cemetery District – Boardroom, 1:30 P.M.  
568 South Rainbow Avenue

Sanger, CA

## AGENDA

Any Agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion.

<u>AGENDA ITEM</u>	<u>Staff Recommended Action</u>
<b>1. Call to Order</b> – Determination of quorum – President	
<b>2. Recognize and Hear From Visitors</b>	
This portion of the meeting is reserved for persons wishing to address the Board on items within its jurisdiction but not on this Agenda. NOTE: Prior to action by the Board on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes.	
All items on the Consent Agenda are considered to be routine and non-controversial by Cemetery staff and will be approved by one motion if no member of the Board or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.	
<b>3. Communications/Correspondence</b>	Information
<b>4. Consent Agenda:</b> The following items will be Approved as one item if they are not excluded from the motion adopting the consent.	<b>Motion to Approve</b> Consent Calendar
<b>(a) Minutes</b> – Review/amend and approve Minutes of the prior meeting – September 21, 2016	<b>Motion to Approve</b> Information
<b>(b) Meeting Schedule</b> – 2016 Review meeting dates	
<b>5. Bills Paid</b> Review and ratify bills paid in September.	<b>Motion to Ratify</b>

<u><b>AGENDA ITEM</b></u>	<b>Staff Recommended Action</b>
<b>6. Conference/Education Schedule</b> Review for information	Information

**NEW BUSINESS –**

<b>7. 2015/16 Final Audit</b> Receive and file 2015/16 Annual Audit Results <i>(General Manager/Accountant Sanborn)</i>	<b>Receive and File</b>
<b>8. Review Policy 409-Trustee Governance Guidelines Appendix A – Governance Manual and District Mission Statement</b> Review Policy 409-Appendix A and District Mission Statement <i>(General Manager)</i>	Information
<b>9. Board Elections</b> Election for Board Officers. <i>(General Manager)</i>	<b>Motion to Approve</b>

**OLD BUSINESS -**

<b>10. Reports</b> a) Cemetery Operations b) CAPC Conference	Information Information
<b>11. CLOSED SESSION -</b>	

**NOTICE TO THE PUBLIC**

As provided in the Ralph M. Brown Act, Government Code Sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Board will meet on in closed session are identified appropriately in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

<b>12. OTHER BUSINESS</b> (1) Comments: (a) Public (b) Staff (c) Management (d) Trustee's	Information Information Information Information
<b>13. ADJOURNMENT –</b>	<b>Motion to Approve</b>

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