

Sanger/Del Rey Cemetery District

Regular Meeting – Board of Trustee’s
October 18, 2017
Sanger/Del Rey Cemetery District – Boardroom, 1:30 P.M.
568 South Rainbow Avenue

Sanger, CA

AGENDA

Any Agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion.

<u>AGENDA ITEM</u>	<u>Staff Recommended Action</u>
1. Call to Order – Determination of quorum – President	
2. Recognize and Hear From Visitors	
This portion of the meeting is reserved for persons wishing to address the Board on items within its jurisdiction but not on this Agenda. NOTE: Prior to action by the Board on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes.	
All items on the Consent Agenda are considered to be routine and non-controversial by Cemetery staff and will be approved by one motion if no member of the Board or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.	
3. Communications/Correspondence President’s Special Acknowledgement Award From SDRMA.	Information
4. Consent Agenda: The following items will be Approved as one item if they are not excluded from the motion adopting the consent.	Motion to Approve Consent Calendar
(a) Minutes – Review/amend and approve Minutes of the prior meeting – August 23, 2017	Motion to Approve Information
(b) Meeting Schedule – 2017 Review meeting dates	
5. Bills Paid/Deposits Received Review and ratify bills paid and deposits received in August and September.	Motion to Ratify

<u>AGENDA ITEM</u>	Staff <u>Recommended Action</u>
6. Conference/Education Schedule Review for information	Information
 <u>NEW BUSINESS –</u>	
7. 2016/2017 Final Audit Receive and file 2016/2017 Final Audit <i>(General Manager/Accountant Max Sanborn)</i>	Receive and File
8. CSDA Conference Discussion of Conference Insights <i>(General Manager/Trustees/District Counsel)</i>	Information
9. Policy Number: 605 Burial Markers Adopt Resolution 1702, Policy Changes to Policy Number 605 Burial marker <i>(General Manager)</i>	Motion to Approve
10. District Employee Pay Schedule Adopt Resolution 1705 Adopting a District Employee Pay Schedule <i>(General Manager)</i>	Motion to Approve
11. Policy Numbers: 220 Sexual Harassment, 221 Harassment Based on Other Legally-Protected Categories and Policy 222 Discrimination Adopt Resolution 1706 Adopting Policy Changes To Policy Numbers 220, 221 and 222 <i>(General Manager/General Counsel)</i>	Motion to Approve
12. Reports a) Cemetery Operations	Information
13. CLOSED SESSION -	

NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code Sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Board will meet on in closed session are identified appropriately in open session as requiring immediate attention and arising

after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

14. OTHER BUSINESS

(1) Comments:

(a) Public

Information

(b) Staff

Information

(c) Management

Information

(d) Trustee's

Information

15. ADJOURNMENT –

Motion to Approve

Upon request agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to the District Manager, specifying your disability and the format in which you would like to receive this agenda or future agendas as well.