

# MEETING OF THE BOARD OF TRUSTEES SANGER/DEL REY CEMETERY DISTRICT May 19, 2021

The Board of Trustees of the Sanger/Del Rey Cemetery District met for its Board Meeting on May 19, 2021 at the Sanger/Del Rey Cemetery District office Boardroom, Sanger, California.

The following were present:

**Trustees:**

Mark Johnson, President  
Rick Bubenik, Treasurer

**Staff:**

Ken Sonksen, General Manager  
Teri Lowrey, Administrative Assistant

**Consultants:**

Meggin Boranian, District Counsel/Fike, Boranian

**Item 1.0 – Call to Order**

President Johnson called the meeting together at 1:23 p.m.

**A motion was made for the record that Trustee Gonzalez has missed April 21, 2021 and May 19, 2021 Board meetings with good cause.**

**MSC            Bubenik/Johnson            2 ayes**

**Item 2.0 – Recognize and Hear from Visitors**

None,

**Item 3.0 – Communications/Correspondence**

None.

**Item 4.0 – Consent Agenda**

- 4a. Minutes – April 21, 2021.
- 4b. Meeting schedule

**A motion was made to approve the consent agenda.**

MSC                      Bubenik/Johnson                      2 ayes

**Item 5.0 – Bills Paid/Deposits Received**

The bills paid/deposits received for April were presented.

**A motion was made to ratify the bills paid/deposits received in April.**

MSC                      Bubenik/Johnson                      2 ayes

**Item 6.0 – Conferences/Education Schedule**

GM Sonksen gave a verbal report he reported on upcoming conferences.

**Item 7.0 Agreement for Professional Auditing Services**

GM gave a verbal report. He reported that three accounting firms have been contacted to solicit interest in conducting the audit. Garry Riezebos of Adair & Evans responded back and General Counsel Boraian has been working with him to develop the legal documents required to conduct the audits (see attached). The Board asked questions and they were answered.

**A motion was made to approve the Agreement for Professional Auditing Services along with an Adair & Evans Engagement Letter and authorize President Johnson to execute the documents.**

MSC                      Bubenik/Johnson                      2 ayes

**Item 8.0 – District Goal Development**

GM gave a verbal report. He presented some 2021-22 goals for Board consideration. These included 1) Continue work on expansion site phase development; 2) Patch Sanger Cemetery roads; 3) Purchase lawn mower/cart; 4) Integrate outline cemeteries to Baseline watering system, and 5) New well (As monies become available over 2 Fiscal Years) Phase 1 – PG&E power to site; Phase 2 – Drill 300’ x 12” perforate well; Phase 3 – Install 60 HP Turbine Pump/Variable Frequency Drive, and Phase 4 – Connect both water systems under Rainbow Avenue.

GM Sonksen reported that after the audit is complete and final numbers become available the 2021-22 budget will be prepared and brought back for approval.

**Item 9.0 - Reports**

*a) Cemetery Operations – Information*

GM Sonksen gave a verbal report. He reported that due to Fresno County Department of Health lifting some COVID19 guidelines the annual Memorial Day Service presented by the Veterans can

proceed. GM Sonksen reported that the District is in the process of upgrading the PA system for the service.

**Item 10.0 – Closed Session**

The Board went into closed session at 2:20 p.m. The Board came out of closed session at 2:38 p.m. There was no action taken.

**A motion was made based on direction given to GM Sonksen and General Counsel Boranian that gives Authorization to GM Sonksen to sign a release.**

**MSC                      Bubenik/Johnson                      2 ayes**

**Item 11.0 – Other Business**

None needed.

At 2:40 p.m. on May 19, 2021 the Meeting of the Board of Trustees was adjourned.

**Approved:** \_\_\_\_\_  
Date

\_\_\_\_\_  
Rene Gonzalez, Secretary

**NEXT MEETING OF THE BOARD OF TRUSTEES  
June 16, 2021 – *Tentative Meeting, Sanger, CA***