

Sanger/Del Rey Cemetery District

Regular Meeting – Board of Trustee’s
May 15, 2019
Sanger/Del Rey Cemetery District – Boardroom, 1:30 P.M.
568 South Rainbow Avenue

Sanger, CA

AGENDA

Any Agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion.

<u>AGENDA ITEM</u>	<u>Staff Recommended Action</u>
1. Call to Order – Determination of quorum – President	
2. Recognize and Hear From Visitors	
This portion of the meeting is reserved for persons wishing to address the Board on items within its jurisdiction but not on this Agenda. NOTE: Prior to action by the Board on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes.	
All items on the Consent Agenda are considered to be routine and non-controversial by Cemetery staff and will be approved by one motion if no member of the Board or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.	
3. Communications/Correspondence	Information
4. Consent Agenda: The following items will be Approved as one item if they are not excluded from the motion adopting the consent.	Motion to Approve Consent Calendar
(a) Minutes – Review/amend and approve Minutes of the prior meeting – March 27, 2019	Motion to Approve Information
(b) Meeting Schedule – 2019 Review meeting dates	
5. Bills Paid/Deposits Received Review and ratify bills paid in March and April.	Motion to Ratify

AGENDA ITEM

**Staff
Recommended Action**

6. **Conference/Education Schedule**
Review for information

NEW BUSINESS –

7. **Review and Amend Policies No. 220 Sexual Harassment, No. 221 Harassment Bases on Other Legally-Protected Categories, And No. 222 Discrimination**
Review and amend Policies No. 220, 221 and 222
(General Manager/Attorney Boranian) **Motion to Approve**
8. **Policy Manual Review**
Annual Policy Manual Review
(Attorney Boranian) Information
9. **Prevention of Sexual Harassment and Abusive Conduct in the Workplace Training**
Update Board on recent Employee Training
(General Manager) Information
10. **2018/2019 Revised Final Budget**
Review and Approve 2018/19 Final Budget
(General Manager/Administrative Assistant) **Motion to Approve**
11. **District Goal Development**
Set goals for 2019/20 Budget Development
(General Manager) Information
12. **Reports**
a) Cemetery Operations Information
b) Mosquito Abatement Efforts Information
c) Family Inquiry on Headstone Placement Information
13. **CLOSED SESSION** - Appointment, employment, evaluation of performance, Discipline or dismissal of a public employee.
Closed session required pursuant to Gov. Code Sections 54957 (b)(1) and (b)(4).

NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code Sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Board will meet on in closed session are identified appropriately in open session as requiring immediate attention and arising

after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

14. OTHER BUSINESS

Comments:

- | | |
|----------------|-------------|
| (a) Public | Information |
| (b) Staff | Information |
| (c) Management | Information |
| (d) Trustee's | Information |

15. ADJOURNMENT –

Motion to Approve

Upon request agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to the District Manager, specifying your disability and the format in which you would like to receive this agenda or future agendas as well.