

Sanger/Del Rey Cemetery District

Regular Meeting – Board of Trustee’s

July 28, 2021

Sanger/Del Rey Cemetery District – Boardroom, 1:30 P.M.
568 South Rainbow Avenue

Sanger, CA

Based on the mandates by the Governor in Executive Order 33-20 and the Fresno County Public Health Officer to minimize the spread of the coronavirus, please note the following changes to the District’s ordinary Board Meeting procedures:

The Meeting will be conducted with “social distancing” practices observed. Masks and gloves are strongly encouraged along with other personal protection recommendations.

If the general public wishes to participate in the meeting, they may submit their comments or questions to the General Manager at Sanger/Del Rey Cemetery District at ken@sdcddmail.com by 12:00 pm, Wednesday, July 28, 2021. The comments will be read during the public participation item on the following Agenda and a response will be recorded in the minutes.

AGENDA

Any Agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion.

<u>AGENDA ITEM</u>	<u>Staff Recommended Action</u>
1. Call to Order – Determination of quorum – President	
2. Recognize and Hear From Visitors	
This portion of the meeting is reserved for persons wishing to address the Board on items within its jurisdiction but not on this Agenda. NOTE: Prior to action by the Board on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes.	
All items on the Consent Agenda are considered to be routine and non-controversial by Cemetery staff and will be approved by one motion if no member of the Board or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.	
3. Communications/Correspondence	Information

<u>AGENDA ITEM</u>	<u>Staff Recommended Action</u>
<p>4. Consent Agenda: The following items will be Approved as one item if they are not excluded from the motion adopting the consent.</p> <p>(a) Minutes – Review/amend and approve Minutes of the prior meeting – May 19, 2021</p> <p>(b) Meeting Schedule – 2021 Review meeting dates</p> <p>(c) Policy Manual Final Approval of Policy Manual</p>	<p>Motion to Approve Consent Calendar</p>
<p>5. Bills Paid/Deposits Received Review and ratify bills paid in May and June.</p>	<p>Motion to Ratify</p>
<p>6. Conference/Education Schedule Review for information</p>	<p>Information</p>

NEW BUSINESS –

<p>7. Revised 2019/2020 Audit Presentation of revised 2019/2020 Audit <i>(Garry Riezebos, CPA Adair & Evans/General Manager)</i></p>	<p>Motion to Receive/File</p>
<p>8. Charges for Services Adopt Resolution 2102 – Charges for Services 2021/22 <i>(General Manager)</i></p>	<p>Motion to Approve</p>
<p>9. District Employee Pay Schedule Adopt Resolution 2103 – District Employee Pay Schedule <i>(General Manager)</i></p>	<p>Motion to Approve</p>
<p>10. Budget 2021/22 Adopt Resolution 2106 – Budget 2021/22 <i>(General Manager/Administrative Assistant)</i></p>	<p>Motion to Approve</p>
<p>11. Reports a) Cemetery Operations</p>	<p>Information</p>
<p>12. CLOSED SESSION - (1) Matter Anticipated Litigation – California Government Section 54956.9(d)(4) <i>(Meggin Boranian, General Counsel)</i></p>	

NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code Sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Board will meet on in closed session are identified appropriately in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

13. OTHER BUSINESS

Comments:

- | | |
|----------------|-------------|
| (a) Public | Information |
| (b) Staff | Information |
| (c) Management | Information |
| (d) Trustee's | Information |

14. ADJOURNMENT –

Motion to Approve

Upon request agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to the District Manager, specifying your disability and the format in which you would like to receive this agenda or future agendas as well.