

MEETING OF THE BOARD OF TRUSTEES SANGER/DEL REY CEMETERY DISTRICT APRIL 21, 2021

The Board of Trustees of the Sanger/Del Rey Cemetery District met for its Board Meeting on April 21, 2021 at the Sanger/Del Rey Cemetery District office Boardroom, Sanger, California.

The following were present:

Trustees:

Mark Johnson, President
Rick Bubenik, Treasurer

Staff:

Ken Sonksen, General Manager
Teri Lowrey, Administrative Assistant

Consultants:

Meggyn Boranian, District Counsel/Fike, Boranian *(Arrived 2:18 p.m.)*

Item 1.0 – Call to Order

President Johnson called the meeting together at 1:35 p.m.

Item 2.0 – Recognize and Hear from Visitors

None,

Item 3.0 – Communications/Correspondence

Letter from Mrs. Cockerham.

Item 4.0 – Consent Agenda

- 4a. Minutes – March 16, 2021.
- 4b. Meeting schedule

A motion was made to approve the consent agenda.

MSC Bubenik/Johnson 2 ayes

Item 5.0 – Bills Paid/Deposits Received

The bills paid/deposits received for March were presented.

A motion was made to ratify the bills paid/deposits received in March.

MSC Bubenik/Johnson 2 ayes

Item 6.0 – Conferences/Education Schedule

GM Sonksen gave a verbal report he reported on upcoming conferences.

Item 7.0 Sanger/Del Rey Cemetery District Policy Manual- Section 4 Review

Item 7.0 was tabled to a later Board Meeting.

Item 8.0 - Reports

a) Cemetery Operations – Information

GM Sonksen gave a verbal report. He reported that Fresno County has now moved into the “Orange Tier”. The District is currently waiting for revised COVID19 Cemetery Guidelines from Fresno County Department of Public Health.

b) Expansion Update – Information

GM Sonksen gave a visual report. The Board was shown the recently applied turf at the expansion. Once the turf is established the surveyor will be on site to map and guide in the placement of block/lot locations of graves.

c) Future Well at Sanger Cemetery – Information

GM Sonksen gave a verbal report. He reported that he has met with PG&E and received an estimate from a well company to put a well on the expansion side. The rough estimate will run approx \$100,000 to \$120,000 to complete.

d) Memorial Day – Information

GM Sonksen gave a verbal report. He reported that he has been contacted by a Veteran’s group inquiring about a Memorial Day Service. The Board gave direction to GM Sonksen to proceed with the service.

Item 9.0 – Closed Session

The Board went into closed session at 2:20 p.m. The Board came out of closed session at 2:50 p.m. There was no action taken and nothing to report.

A motion was then made to prepare a short term (one year) agreement for professional services of a new auditor who will confirm closing balances as of 2018/2019 and audit the District’s financial records for 2019/20. The agreement will be drafted and forwarded for review to the Board of Trustees by District Counsel Boranian, and upon completion of review, General Manger Sonksen is authorized to

execute the agreement due to the time-sensitive nature of the requested services to be rendered.

MSC Bubenik/Johnson 2 ayes

Item 10.0 – Other Business

None needed.

At 2:53 p.m. on April 21, 2021 the Meeting of the Board of Trustees was adjourned.

Approved: _____
Date

Rene Gonzalez, Secretary

**NEXT MEETING OF THE BOARD OF TRUSTEES
May 19, 2021 – Regular Meeting, Sanger, CA**